



Planning & Permitting Division  
Permit Assistance Center

806 West Main Street, Monroe, WA 98272  
Phone (360) 794-7400 Fax (360) 794-4007  
[www.monroewa.gov](http://www.monroewa.gov)

FOR OFFICE USE ONLY  
PERMIT #(s) #1046  
15 STPR-0002  
PAID

CITY OF MONROE  
RECEIVED  
JAN 28 2015

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CITY OF MONROE

COMBINED PERMIT APPLICATION

PERMIT SUBMITTAL HOURS

MONDAY - FRIDAY

8:00 - 12:00 / 1:00 - 5:00

Building

Operations

Fire

Land Use

- ☐ Commercial T/I
- ☐ Demolition
- ☐ Garage/Carport
- ☐ Mechanical
- ☐ New Construction  
(Commercial/Residential)
- ☐ Plumbing
- ☐ Racking
- ☐ Residential Remodel
- ☐ Sign
- ☐ Other \_\_\_\_\_

- ☐ Engineering Review
- ☐ Fencing
- ☐ Grading
- ☐ Retaining wall
- ☐ Rockery
- ☐ Right-of-Way Disturbance
- ☐ Special Flood Hazard Area
- ☐ Utility Service
- ☐ Other \_\_\_\_\_

- ☐ Fire Alarm
- ☐ Fire Sprinkler
- ☐ High Piled Storage
- ☐ Hood Suppression
- ☐ Operational
- ☐ Spray Booth
- ☐ Tents & Canopies
- ☐ Other \_\_\_\_\_

- ☐ Accessory Dwelling Unit
- ☐ Boundary Line Adjustment/Lot Consolidation
- ☐ Conditional/Special Use
- ☐ Land Clearing/Forest Practices
- ☐ Planned Residential Development
- ☐ Shoreline Permit
- ☐ Short Plat
- ☐ Subdivision/Plat
- ☐ Variance
- ☒ Other Site Plan Review

NOTE: All required Electrical Permits will be issued by the  
Dept. of Labor & Industries.

THIS APPLICATION WILL NOT BE ACCEPTED WITHOUT COMPLETED SUBMITTAL REQUIREMENTS

Site Address or Property Location: Galaxy Way and North Kelsey St.

Size of site (acre/square feet): 1.12 acres / 49,102 sq.ft.

Assessor's Tax Parcel Number (14 digits): 28063600402400

Applicant: John Havard, Stantec Architecture

Phone # (916) 669-5968

\*Signature: Chris Finch

Printed Name: CHRIS FINCH

Mailing Address: 1202 J St., #100

Fax # (916) 442-3249

City Sacramento

State Ca

Zip 95814

E-mail john.havard@stantec.com

Property Owner: Wal-Mart Stores, Inc.

Phone # (479) 204-0923

\*\*Signature: Lina Brown - Transaction Manager

Printed Name: Lina Brown

Mailing Address: 2001 SE 10th Street

Fax # ( ) n/a

City Bentonville

State AR

Zip 72716

E-mail Lina.brown@walmart.com

Attach a separate sheet for additional property owners/additional addresses

\*Applicant: By your signature above, you hereby certify that the information submitted is true and correct and that you are authorized by the property owner(s) to act on their behalf.

\*\*Property Owners: by your signature above, you hereby certify that you have authorized the above applicant to make application on your behalf for this application.

**City of Monroe**  
**Land Use Permit Application- Page 2**



Give a detailed description below of the proposal / work. Provide details specific to your application e.g., current and proposed lot sizes, number of lots, description of driveway, description of proposed business including hours of operation, number of employees, existing and proposed parking spaces.

**Forest Tax Reporting Account Number** (if harvesting timber call the Department of Revenue at (800) 548-8829 for tax reporting information or to receive a tax number):

**Detailed Description of work:**

This site is currently a vacant outlot adjacent to a newly constructed Walmart. Our proposal is to construct a new Carl's Jr restaurant with a double drive-thru.

**FOR OFFICE USE ONLY**

Planning Application Fee: _____	Publication Fee: _____
Fire Plan Check Fee: _____	Mailing Fee: _____
SEPA Fee: _____	Technology Fee: _____
<b>TOTAL FEES:</b> _____	